



NEWFOUNDLAND & LABRADOR VOLLEYBALL ASSOCIATION

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1296A Kenmount Road Paradise, NL A1L 1N3

Phone: (709) 576-0817 Fax: (709) 576-7493

E-Mail: nlvaruss@sportnl.ca

Website: www.nlva.net

### **NLVA Club Policies and Regulations**

#### **Registered Club Definition:**

Any team; or group of teams, where;

- Club has is business or not for profit status, and/or
- Athletes pay a membership or club fee to participate, and/or
- Athletes are from multiple regions
  - eg. (A school team that picks up a player(s) out of region for VC nationals, must register as a club prior to the deadline)

#### **Other Club Definitions:**

- School based Club Team - Athletes from the same school or feeder school, but operate outside the school's umbrella
- Regional Based Club team- Athletes from the same region, but different schools.
  - (eg. Own insurance, different team name, etc)

***School based club teams" and "Regional based club teams" do not need to adhere to this document and deadlines. These teams needs to refer to the NLVA Registration Booklet for important dates, deadlines, and procedures pertaining to VC nationals.***

### **Club Eligibility:**

All clubs must be registered and in good standing with the NLVA each season. The club registration deadline each year is September 30<sup>th</sup>. In order to be an eligible club, prior to the deadline the club must have:

- Club lead/president/contact must be a member in good standing with the NLVA, with a competitive membership.
- All coaches and board members and persons in authority (PIA) associated with the club must also be registered competitive members.
- Filled out the club application form, and completed the club registration payment.
- All Persons in Authority (Board members, Club officials, Referees, coaches, managers, etc) must have completed all requirements under the PIA checklist
  - Background check (Sterling or RCMP must be uploaded via Sportlomo account)
  - Safe Sport Module
  - Screening policy
- The Safe Sport module is completed through [The Locker](#) on the CAC website. If you do not have a NCCP number, this can be obtained free of charge when you register on the CAC website.
- The Safe Sport Module must be completed BEFORE you register with the NLVA. NCCP numbers (CAC) must be provided when completing the registration form in SportLomo.
- As per Volleyball Canada Club Policies , clubs who are a registered not for profit must have current Constitution, AGM and financial information available for viewing as well as a clear complaints process with a 3<sup>rd</sup> party liason.

### **\*Important notes\***

- Any club lead/president/contact change, must be submitted in writing to the NLVA to be approved, prior to change.
- Club registration fees are
  - \$250 for new clubs
  - \$200 for returning clubs
- Failure to meet any of the above requirements will result in a \$100 penalty per occurrence. This fee is charged to the club, and not the individual coach.

### **Athlete and Coach eligibility:**

All athletes and coaches must be registered competitive members of the NLVA and in good standing. As well;

- Coaches must meet the NLVA's coach certification policy prior to the tryout window start date. Exceptions can be made for Assistant Coaches only, provided minimum requirements above are met.
- Coaches and athletes must provide all relevant personal information which is up to date. Any changes to personal information must immediately be updated with the club
- Coaches and athletes must have read, and signed the NLVA's participant's code of conduct

### **\*Important\***

**No club will be covered under NLVA insurance unless all of the above requirements have been completed by all necessary individuals.**

### **Club recruiting and windows**

Each year there are blackout dates in which clubs are not permitted to operate, recruit, or advertise. The operation window will be from July 1<sup>st</sup> to November 1<sup>st</sup> of each year (This applies only to team activities and training). Clubs can advertise tryout dates, times and locations from athletes from October 1<sup>st</sup> (Jr High) and Nov 1<sup>st</sup> (Sr High) onward, but cannot operate tryouts until the tryout window begins.

The Re-signing windows, which allow athletes to reach out their respective clubs from the previous season and express an interest in staying with that club, will take place:

- For Jr High athletes – October 8<sup>th</sup>-15<sup>th</sup>
- For Sr High athletes – November 8<sup>th</sup>-15<sup>th</sup>
- ***Important:*** Athletes must reach out to clubs during this window if they wish to re-sign. Clubs have the option to not re-sign the athlete, or request that the athlete attend the clubs tryouts.
- Clubs must respond to the athlete within 48 hours
- Re-signed athletes are not permitted to attend ***any*** tryouts for any club. Once re-signed the athlete has made a commitment to participate with the club.
- The ***tryout window*** for High School athletes begins 1 day following the gender specific, SSNL event. For Jr High Athletes, ***the tryout window*** begins 1 day following the last Volley (Fest, West, Central) of each year. The tryout window will close 14 days following the last Volley Event, and respective SSNL event. This will typically be a Monday (start) and Sunday (end). ***It is important to note, an athlete's attendance at a tryout, is not a commitment to participate with that club.***
  - ***Clubs are permitted additional tryouts if needed, to allow clubs to fill rosters, if invited athletes decline their invitation.***

**\*\*Injured athlete tryout\***

- For athletes who are injured during the tryout window there are 2 options:
  1. Attend a clubs tryout, but not participate in on court activity.
    - This allows the athlete to view the club and make a determination on if they would like to sign with that club. This reflects the same goals of the athletes who participate on court.
    - Wait until the signing window ends, and reach out to clubs to be signed at that time.
  2. For Clubs:
    - Injured athletes must make the club aware that they are injured before the tryout.
    - The tryout fee must be paid
    - Clubs can choose to sign the athlete, decline the athlete, or to request an on court tryout with the club when the athlete is cleared to play (this should not come at an additional cost to the athlete)

All Athletes who have attended tryouts, must have accepted a position within a club by December 31<sup>st</sup> of each year.

Clubs can begin to offer athletes a position within a club once the athlete has attended a tryout session, however athletes cannot commit until the signing window has started.

- Jr High athletes can accept a position 7 days after the tryout window **begins**.
- Sr High Athletes can accept a position 7 days after the tryout window **begins**.
- This will be referred to as the "Signing window". This is to provide athletes with an opportunity to attend the tryouts of multiple clubs, worry free of any repercussions.
- Clubs are not able to place response demands on athletes until the Signing window has ended. Any offers to athletes after the Signing window has ended are permitted to have response time demands/restrictions, but must allow a minimum 48 hour response time.
- Athletes must accept any invitation within 2 days of the tryout window ending.
- **\*Please note\*** The athlete acceptance period begins halfway through the tryout window. All athletes **must** have accepted an offer from a club no later than 2 days after the tryout window ends.

In order for clubs to fill roster positions, clubs can offer any un-accepted positions directly to athletes until the NLVA Provincial Championship registration deadline, or until rosters have been filled. Clubs who offer athletes positions must allow a minimum of 48 hours for a response.

For any unsigned athletes, or athletes who did not participate in tryouts, they are permitted to contact clubs to inquire about roster positions or programs each year from January 2<sup>nd</sup> onward.

**Recruiting:** There is a strict no recruiting policy for all clubs.

Recruiting is defined as any Club personnel or representative who;

- Actively seeks out and contacts athletes for the purpose of inviting them directly to a club team.
- The promise or suggestion that the athlete will be successful at their club tryout
- The offer or promise of any financial incentives if the athlete joins the club
  - This includes any fundraising, pay for service opportunities that are not available to all members of the club.

**Advertising**

- There is an advertising restriction for clubs from September 1<sup>st</sup> until
  - October 1<sup>st</sup> for Jr High teams
  - November 1<sup>st</sup> for Sr. High teams
- After these dates, clubs are permitted to advertise tryouts, team information, team coaches, etc.
- During the advertising restriction window, clubs are not permitted to advertise any team related information. General programming advertisements are permitted.

**\*To commence in the 2024-2025 season\***

Athletes who wish to return to their previous club, do not need to attend tryouts if they wish. There will be a returning athlete signing period, which starts concurrently with the Advertising window and runs for 2 weeks in each year. During this time, athletes may reach out to a club, to request to resign. ***A club cannot initiate this contact, it must be initiated by the athlete and/or parents.*** (Begins in winter of 2024)

- Clubs are not required to honor the request to re-sign an athlete. Clubs can request that the athlete attend tryouts.
- A maximum of 12 athletes per team are permitted to complete the resigning process.
- An athlete's agreement to re-sign is with the same "Team" as the previous year. (*The intention is that the athlete enjoyed the circumstances (coaches, teammates, etc) of the previous season, and wishes to continue*). If an athlete wishes to return to the club, but participate with a different age class, or different coach/team, they cannot re-sign, and must attend a tryout.
- Clubs can begin to offer athletes a position within a club once the athlete has attended a tryout session, however athletes cannot commit until the signing window has started.
- Once the athlete re-signing period has ended, clubs are asked to send total open roster positions to the NLVA for publication. If a team has no available positions, notification is not required, but can still be sent for publication.

Any violation of the above rules and guidelines will be penalized as follows:

1. First offence \$250 fine to the club
2. 2<sup>nd</sup> offence \$500 fine to the club, and \$250 to the offending coach
3. All further offences are \$750 to the club, and \$500 to the coach
  - a. Further offences are also subject to a disciplinary review by the NLVA executive and may result in sanctions for both club and coach.

### **Club Selection and registration**

Clubs must have final selections completed and rosters loaded into Sportlomo prior to the NLVA Provincial Championship registration deadline (typically mid-late January). New clubs need to contact Sportlomo after club approval to have a Club Portal opened, and gain access to the roster sheet Club Championships

Roster sheets must reflect rosters at all NLVA and Volleyball Canada Events. Any roster changes after the NLVA Championship registration deadline are subject to the associated player add Fees.

The club championships is held annually prior to nationals. This roster must exactly match your nationals roster. No players can be added past the roster lock deadline without process via volleyball Canada.

The Club championship is used to comply with VC specific rules, and therefore all stipulations listed in the VC Competitions guide must be followed.

[https://volleyball.ca/uploads/Competitions/Nationals/2024/2024\\_VC\\_Indoor\\_Competition\\_Guide\\_EN\\_-\\_Final.pdf](https://volleyball.ca/uploads/Competitions/Nationals/2024/2024_VC_Indoor_Competition_Guide_EN_-_Final.pdf)

It is the responsibility of each club (or team) competing at VC Nationals to ensure they have the appropriate club portal in Sport Lomo, and understand how to use and navigate the portal. Club portals are currently the only method to submit rosters for NLVA teams.

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**Important Dates 2024-2025 season:**

Advertising window start:

Jr High- October 1st

Sr High- November 1st

Advertising window end: December 31st

**Athlete Re-signing window begins: (Athletes can reach out to clubs)**

Jr High- October 1st (Start in fall of 2025)

Sr High - November 1st (Start in November of 2024)

**Athlete Re-Signing window ends (Clubs must have responded to athletes):**

Jr High- November 1st (Fall of 2025)

Sr High- December 9th (2024)

Athlete registration- Club advertising can begin on October 1st and November 1st respectively, however tryout registration cannot begin until 2 weeks after the advertising window has started.

Tryout window begins:

Jr High – Monday November 4th Sr

High- Dec 9th

Club offers to athletes:

Jr High- November 4th (Offer must come after they have attended your club tryout)

Sr High -December 9th (Offer must come after they have attended your club tryout)

Athlete Signing window Starts:

Jr High- Monday November 11th

Sr High- Monday December 16th

Tryout window ends:

Jr High- November 18th

Sr High – December 22nd

Athlete Signing window Ends:

Jr High- November 20th

Sr High- December 24th